

**DRAFT MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL HELD
ONLINE ON TUESDAY 11th. AUGUST 2020 at 7.00pm.**

Public Session:

No members of the public accessed the meeting and no issues had been raised.

Present:

Mr. C. Kennedy (Chairman)

Mr. B. Lyon

Mr. A. G. Foster

Mrs. J. Herbert

Mrs. J. Manley

Mr. A. Brown

Ms. S. McIntosh

Mr. P. Sharp

Mr. D. Roberts

Mr. J. Vernon

In Attendance:

Shropshire Councillor S. Jones.

Fl. Lt. M. McArdle (RAF Shawbury).

The Parish Clerk.

20/44 Apologies:

Apologies had been received from Councillor Mr. R. Pinches.

20/45 Personal or Prejudicial Interests.

There were no interests declared.

20/46 Minutes of Meeting held on July 11th. 2020

The minutes of the meeting having been circulated, were approved and at an appropriate time would be signed by the Chairman as a true record.

20/47 Matters Arising.

(a) Church Close and Park Avenue Lights (20/3(a))

Clerk reported that Eon and Scottish Power had completed the work and thanks had been received from two of the residents, both commenting on the excellent work carried out.

(b) Parish Seats (20/39)

Two seats had been purchased and installation by Mr. Tait would be completed over the next few days. Shropshire Council had agreed to the relocation of the seat which had been close to the entrance to White Lodge Park but had stated that there was not sufficient room for a bus shelter at the new site by the bus stop.

It had been suggested that the seat near Mytton Lane could be re-located closer to the near-by bus stop.

(c) Highways (20/35(B1))

Issues raised at the last meeting had been passed to the Shropshire Councils Highways Department and it had been confirmed that they had been forwarded to the Council's contractors Kier for action.

It was also reported that neither of the two new estates in the Village had been adopted and any outstanding problems in those areas were the responsibility of the developers.

(d) School Road Safety Project (20/37(c)).

The Chairman confirmed that after a response from Councillor A. Brown and discussing the plan with Mr. Gradwell, he had agreed to a short reduction in the length of the restricted area for a trial period.

Some Members expressed concern that they had not been advised of the change and it appeared that the email had not been circulated.

It was finally agreed to accept the new plan and there was evidence that notices had been erected indicating that the work was about to start.

(e) Road Sign up-grade (20/31(e)).

Mr. Tait had agreed to take over responsibility for the project and had met with Councillor A. Foster and the Vice Chairman to discuss the details. It had been agreed to replace several of the signs rather than carry out extensive and expensive repairs.

It had not been possible to make contact with the previous contractor.

20/48 Correspondence.

Members considered the correspondence which had been received by the Clerk since the last meeting and responses made where necessary.

20/49 Accounts for Payment.

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (August)		£595.40
Mr. J. Wilson	Expenses (July)		£48.33
Inland Revenue	PAYE (August)	£149.00	
	N.I. (August)	£ 1.71	£150.71
Mr. T. Creber	Litter collection (July)		£340.00
Mr. J. Kennedy	Zoom time extension (July)		£14.39
Glasdon (UK) Ltd.	Two Phoenix seats + anchor kits		£1,203.94
Scottish Power	Electricity charges (31/03 30/06)		£163.17
E.ON Energy Solutions	Streetlight repair (Princess Court)		£93.52
Mr. J. Kennedy	Zoom time extension (August)		£14.39
Nobridge Ltd.	Ground maintenance (03/04 -29/07)		£1,746.47

20/50 Financial Statement:

A financial statement was tabled and approved.

20/51 Exchange of Information.(a) Agenda Items for next meeting:

Mid-Year Financial Statement.

Review of some policy documents.

Fixing details of the Annual Parish Meeting.

New Government Planning regulations.

(b) Other Issues:i. Highways:

(a) The Chairman reported that all the drains now appeared to be blocked with standing water at various locations throughout Shawbury.

(b) The Vice-Chairman reported that the pavements in Church Close were in a very poor state of repair and the Clerk was asked to identify who was responsible for the maintenance and ask for remedial action to be undertaken

ii Streetlights.

No issues reported.

iii. Other Reports:(a) The Defibrillator.

The Clerk reported that Mr. Darren Wood who had taken over the butcher shop, had agreed to continue to host the defibrillator on the same terms previously agreed with Mr. Crow.

(b) Car Park Posts:

Councillor P. Sharp had reported damage to the metal casings on the base of the car park posts.

The Chairman felt this had been caused by mowers and the company that carried out the original work had been asked to quote for carrying out the repairs.

(c) Village Hall:

The Chairman of the Village Hall had been advised that the Council would be prepared to consider meeting in the hall in October – subject to the regulations that were in place.

(d) Renewable Energy Scheme

Details of a proposed Renewable Energy Scheme at Roden Lane had been received from the Pegasus Group with a follow up email from Ercall Magna Parish Council asking the Chairman and Clerk to join an action group to discuss the proposals. After consideration it was felt that as the development was not within the Parish and did not involve Shropshire Council no action was currently needed, however, the situation would continue to be monitored for any possible future impact on Shawbury Parish.

(e) Armed Forces Covenant:

A signed copy of the agreement had been received and the official one will be issued when the current regulations are eased. It was agreed that the details of the agreement should be included on the web site but that no further action was needed

20/52 Reports from:**(a) Police**

The following incidents were recorded in June:

Anti-Social Behaviour – 3 (Poynton Road - 2; Coppice Close -1)

Violence – 1 (White Lodge Park).

Criminal Damage – 1 (Hazeldine Crescent).

(b) RAF Shawbury

Flt. Lt. McArdle advised Members that his replacement as the RAF Shawbury representative on the Council had been unable to attend as he was on leave but he would ensure that the Clerk had the necessary details to enable the documents for the next meeting to be sent to him.

(c) Shropshire Council.

Shropshire Councillor S. Jones reported that the problem with the traffic lights had been identified and new sensors had been ordered but there was a three week delay with delivery. As soon as the units arrived the work would be completed.

20/53 Planning

The following application had been approved by Shropshire Council:

Chetwynd, School Lane – conversion of loft to form living accommodation (20/02387/FUL)

20/54 Annual Review Risk Assessment Policies:

The revised documents had been forwarded to Members for comment and following minor amendments were approved.

20/55 Review of Standing Orders.

The up-dated version of the Standing Orders had been circulated and was adopted with one amendment.

20/56 Committee and Other Reports

SALC Executive Committee:

Councillor P. Sharp reported that he had accessed a recent meeting when a range of issues were considered which could impact on Shropshire Council but at this stage did not affect Shawbury.

20/57 Press Matters.

The Clerk was asked to put together a detailed report of activities which had been undertaken over the past few months which he would get the Chairman and Vice Chairman to review before sending it to the editor of the Parish Newsletter.

20/58 Date of Next Meeting:

Tuesday September 8th. at 7.00pm

Approved as a true record of the Meeting.

Signed: C.J.Kennedy (Chairman)

Date: September 11th. 2020

Correspondence received since July meeting:

Please note the following list does not include all the information received regarding the Coronavirus epidemic.

Richard Garbett – seat and bus shelter re-location.
 Dianne Dorrell – RCC Survey.*
 W.O. C. Williams – copy of Glider report.*
 Dianne Dorrell – Fire & Rescue Service – Risk Management.*
 Gail Power – Community Reassurance.*
 Cllr A. Brown - Safety work on Poynton Road.*
 David Gradwell – Poynton Road safety scheme.
 Dianne Dorrell News in Brief.*
 Sqn. Ldr. K. Leach – revision of report.*
 Gail Power – Briefing on CIL (Local Allocation).*
 Cllr J. Manley – Online mapping.*
 Gail Power – Shropshire Council’s Youth Support.*
 Gail Power – News in Brief.*
 Gail Power – Draft Local Plan.*
 Village Hall Chairman – Village Hall re-opening.
 Cllr. A. Brown – Crime Stats (June).*
 Gail Power – Bereavement Support for Shropshire residents.*
 Gail Power AI and data protection.*
 NALC – CEO’s bulletin.*
 Pegasus Group – renewable energy scheme on land adjacent to Roden Lane
 Gail Power – Healthcare partners uniting to discharge patients.*
 Gail Power – Telephone, online and video appointments.*
 Katherine Irwin and John Dargavel - Armed Forces Covenant up-dates. *
 Vice Chairman – Defibrillator agreement.
 Dianne Dorrell – Invitation to attend South Shropshire Climate Action Group.*
 Dianne Dorrell – Grant Funding.*
 Gail Power – Digital skills for Senior Citizens.*
 Various – Shawbury Road Sign
 David Hubbard – Parish Newsletter.*
 Clerk Ercall Magna P.C. renewable energy scheme.*
 Cllr P. Sharp – car park renovation,
 Gail Power – Housing Strategy Consultation.*
 Gail Power – Community re-assurance from Shropshire Council.*
 Gail Power- additional support for Neighbourhood planning.*
 Police Commissioner - Newsletter.*
 Gail Power – NALC CEO’s Newsletter.*
 Clerk Ercall Magna P.C. – renewable energy scheme.